World Learning
EDUCATION | DEVELOPMENT | EXCHANGE

Global Undergraduate Exchange Program

Personal Recommendation Form

The Global Undergraduate Exchange Program (Global UGRAD), sponsored by the U.S. Department of State's Bureau of Educational and Cultural Affairs, provides scholarships for talented students from around the world to attend U.S. universities and colleges for one semester of undergraduate, non-degree study. The program is administered through the joint efforts of the U.S. Department of State, participating U.S. Embassies and Fulbright Commissions, and World Learning.

This form should be completed by an employer, former exchange program coordinator or host family, coach, supervisor, or authority familiar with the student's extra-curricular activities, or a professor familiar with the student. Recommendations should not be from family members or friends. All fields should be completed.

Applicant's Name:

Recommender's Information:

Recommended by:
How do you know the applicant:
Place of Employment:
Position/Title:
Address:
Email Address:
Telephone:
Signature:
Date:

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Recommendation: Your recommendation should be typed or clearly handwritten in English. If it is completed in a language other than English, an accurate translation must be attached.

- **Quantitative assessment**: On a scale of 1 to 5, with 5 being excellent and 1 being poor, please rank each of the applicant's skills.

	Not Applicable	1 Very Poor	2 Poor	3 Average	4 Good	5 Excellent
Flexibility						
Commitment to their Community						
Willingness to Learn from Others						
Time Management						
Appreciation of Diversity						

- **Qualitative assessment**: Your statement will be given considerable importance by application reviewers, and therefore, it should be as complete and detailed as possible. **You do not have to use this form for your recommendation but please include all the information below if you do not submit your recommendation on this form.** Please include your candid evaluation of the student's ability to participate in such an exchange program by indicating:
  - In what context you know the student;
  - How you would describe the mentality and adaptability of the student in difficult situations;
  - The qualities that would make the student a successful exchange student, including their interactions with others; and
  - Any additional explanations, thoughts, or comments that you believe will help in reviewing this applicant